



PSCMRCET/PRIN/LIB/AY-2024-25/01

Date: 10-06-2024

OFFICE ORDER

The formation of Rabindranath Tagore Central Library Department Advisory Committee is set up with the following members to maintain library as the knowledge hub of the institution.

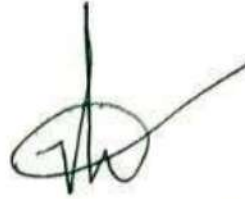
Library Committee:

S. NO	NAME OF THE MEMBER	MEMBERSHIP	BRANCH
1	Dr. J. LAKSHMI NARAYANA	Chairman	Principal
2	P.PRASAD	Convener	Librarian
3	SAIDANAIAK	EEE	Asst. Prof.
4	D.GOWTHAMI	ECE	Asst. Prof.
5	V VARALAKSHMI	MBA	Asst. Prof.
6	V.NAVYA SREE	CSE	Assoc. Prof.
7	CH.BINDU SREE	IOT	Asst. Prof.
8	N.V MAHA LAKSHMI	AI&ML	Assoc. Prof.
9	Dr. P. NARESH	FED	Assoc. Prof.
10	A.SAI SIRISHA DURGA	EEE	21KT1A0201
11	T.VENKATESH	EEE	21KT1A0229
12	P.NAGA SAINATH	ECE	21KT1A0446
13	K.JOSHNA	ECE	21KT1A04B7
14	R.S.S.BHARGAVI	MBA	21KT1E0069
15	S.HITESH	MBA	21KT1E0086
16	CH.DEVIPRIYANKA	CSE	21KT1A0510
17	N.NAGA YASWANTH	CSE	21KT1A0544
18	G.P.S.KRISHNA	CSE	21KT1A0580
19	P.ROHITHA	CSE	21KT1A05A8
20	K.RAKSHITHA	IOT	21KT1A4724
21	K.GNANA PRASUNA	IOT	21KT1A4727
22	CH.D.SRI LAKSHMI	AI&ML	21KT1A4208
23	G.NAGA VAIBHAV	AI&ML	21KT1A4218

Roles & Responsibilities:

- To Monitor the use of internet facility in digital library and provide sufficient bandwidth.
- To give up the procedure for recommending the books for purchase.
- To monitor the arrangement of racks and cleanliness of library space.
- To ascertain the availability of required number of prescribed and reference books.
- To periodically review subscription of journals and magazines.
- To coordinate the purchase of books, journals and magazines.

- To finalize the requirements for e-learning such as e-books, video lectures and online Journals, i.e. Delnet, N-digital, Mat journals and J-Gate online-Journals and Remote Access etc.



Dr .J. LAKSHMI NARAYANA

PRINCIPAL

PRINCIPAL

**Potti Sriramulu Chalavadi Mallikharjuna Rao
College of Engineering & Technology
Kothapet, VIJAYAWADA-520 001**

Copy to:

1. Secretary & Correspondent
2. IQAC Coordinator
3. All HODS
4. Examination cell
5. Administrative Officer
6. Accounts Officer
7. Training & Placement Cell
8. Physical Director



PSCMRCET/PRIN/LIB/AY-2024-25/CIR/01

Date: 11-06-2024

LIBRARY DEPARTMENT

Sub: Library Committee Meeting – Regarding

A meeting is planned to be held on 12th June, 2024 at 2.00 P.M. in the Library Hall. All the library committee members are requested to make it convenient to attend the meeting.

AGENDA

1. Purchase the new Text/Reference books.
2. Renewal for E-Books & E-Journals.
3. Delnet Renewal.
4. AMC of ECAP Library Automation.
5. Arrangement of books exhibition

Dr .J. LAKSHMI NARAYANA

**PRINCIPAL
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Potti Sriramulu Chalavadi Mallikharjuna Rao
College of Engineering & Technology
Kothapet, VIJAYAWADA-520 001

Copy to:

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2. IQAC Coordinator
3. All HODS
4. All Library Members



PSCMRCET/PRIN/LIB/AY-2024-25/CIR/02

Date: 12-06-2024

MINUTES OF THE LIBRARY COMMITTEE MEETING

Date: 12-06-2024

Time: 02.00 P.M.

Venue: Library Hall

The meeting of the library committee was held on 12th June, 2024 at 02.00 P.M. in the Library Hall under the chairmanship of Dr. J. Lakshmi Narayana, Chairman Library Committee.

AGENDA

1. Purchase the new Text/Reference books.
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13	K.JOSHNA	ECE	21KT1A04B7	
14	R.S.S.BHARGAVI	MBA	21KT1E0069	
15	S.HITESH	MBA	21KT1E0086	
16	CH.DEVIPRIYANKA	CSE	21KT1A0510	

17	N.NAGA YASWANTHI	CSE	21KT1A0544	N. Naga
18	G.P.S.KRISHNA	CSE	21KT1A0580	Krishna
19	P.ROHITHA	CSE	21KT1A05A8	P. Rohitha
20	K.RAKSHITHA	IOT	21KT1A4724	K. Rakshitha
21	K.GNANA PRASUNA	IOT	21KT1A4727	Rakshitha
22	CH.D.SRI LAKSHMI	AI&ML	21KT1A4208	Ch. D. Sri Lakshmi
23	G.NAGA VAIBHAV	AI&ML	21KT1A4218	G. Naga Vaibhav

RESOLUTIONS:

Chairman Library Committee has welcomed all the members.

Before commencement of the meeting, the committee members visited all library sections and expressed their satisfaction about the maintenance and usage of the library by users.

1. Purchase the new Text/Reference books: All the Committee members are recommended to acquisition of books for B.Tech Final Year existing branches as per mentioned in the Curriculum and take steps for acquisition of the books as per the norms by the JNTUK.
2. Renewal for E-Books & E-Journals: The Library committee recommended to renewal of e-journals and e-books.
3. Delnet and N-Digital Renewal: The committee accepted to do renewal DELNET and N-Digital for the year 2024-25.
4. AMC of ECAP Library Automation Software: The committee reviewed Engineering College Automation Package Software and accepted for AMC
5. Arrangement of Books Exhibition: Committee members informed to the librarian to conduct books exhibition in the college. Librarian will contact various publishers to display their new titles in the engineering & management areas. So, faculty can recommend & select the useful books to the library.

As no other points to discuss, the meeting came to an end at 3.15 P.M (Duration 01.15 Minutes)



Chairman - Library Committee

PRINCIPAL

Potti Srimulu Chalavadi Mallikharjuna Rao
College of Engineering & Technology
Kothapet, VIJAYAWADA-520 001

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